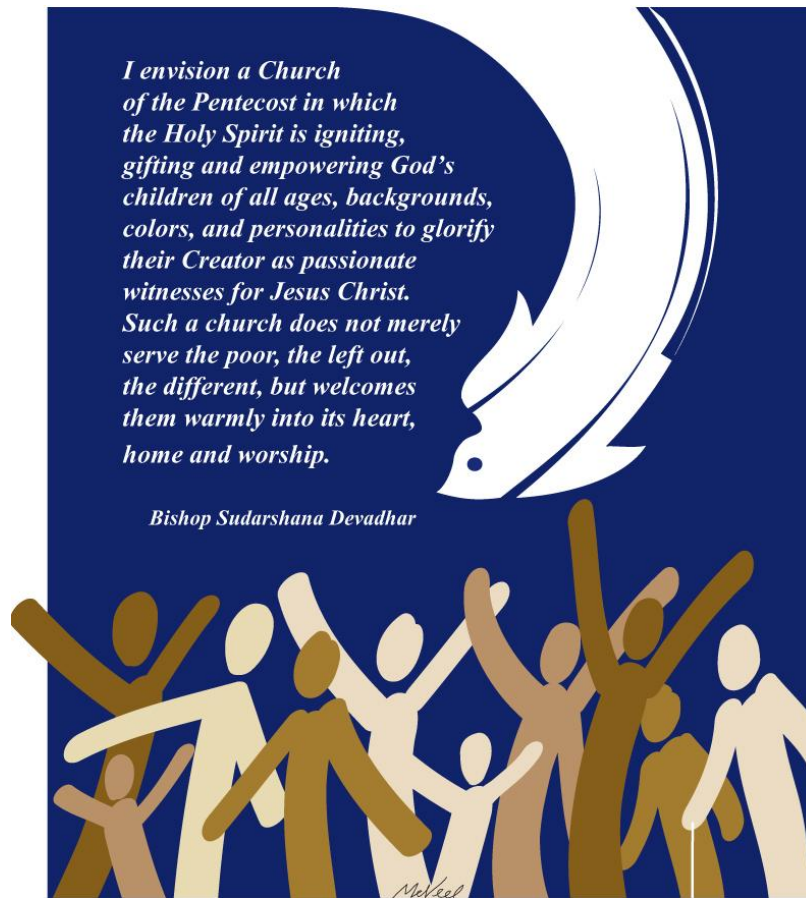


***Greater New Jersey Annual Conference
The United Methodist Church***

2012 REGISTRATION PACKET



***Making Disciples for the Transforming of the World:
Building the Church Through Our Service and Witness -
Developing Leaders***

***Valley Forge Hotel & Convention Center
1160 1st Avenue
King of Prussia, PA 19406
May 31 – June 2, 2012***

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Agenda

Hotel and Meal Information Letter

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THINGS TO REMEMBER TO BRING TO CONFERENCE

Bible

The Book of Discipline (2008)

Special Offerings

Tips for Your Room Cleaners

(Usually \$1 per person per night.)

2012 Pre-Conference Mailings

*If you need additional forms, you may photocopy
the forms.*

**GREATER NEW JERSEY ANNUAL CONFERENCE
THE UNITED METHODIST CHURCH
1001 Wickapecko Drive, Ocean, New Jersey 07712-4733
Phone: 732-359-1000 Fax: 732-359-1009**

January 2012

To: Lay and Clergy Members of the 2012 Annual Conference Session
From: Michael Harriott, Annual Conference Secretary

WELCOME to the Thirteenth Session of the Greater New Jersey Annual Conference - Radisson Valley Forge Hotel & Convention Center, 1160 1st Avenue, King of Prussia, PA 19406 (1-610-337-2000), May 31-June 2, 2012.

Conference Registration Packets are being distributed during the second week in February. Some conference members may receive their packets earlier in the week than others. In order to assure that all persons are treated fairly, no forms will be processed until February 21, 2011.

This year online registration is available at www.gnjumc.org. If you choose that method of registering, please read the information regarding online registration and payment included in this mailing.

The Annual Conference will begin with on-site Registration May 31, 2012 at 8:00 a.m. **The sessions convene at 10:00 a.m. with the Service of Tribute and Holy Communion.** Early Registration is Wednesday, May 30, 2012 from 4:30 p.m. – 6:00 p.m.

At the Convention Center on-site Registration Station you will receive your Resource Packet; and name tag which must be worn at all times. Please sign the card attached to your packet and hand it to a member of the Registration Team. This registers your attendance at the session of the Annual Conference. Hotel check-in time is 4:00 p.m. Please be aware that your room may not be ready before that time.

The Registration fee is \$105 for active Clergy and Lay Members; \$60 for retired Clergy, Clergy on Incapacity Leave, and Deaconesses and Diaconal Ministers in Retired status. There is no Registration fee for Youth At-Large Lay Members and Visitors. **Note: If you register on or before March 30, 2012 subtract \$15 from the registration fee. If you register after April 20, 2012, you will need to pay an additional \$15 registration fee, a total of \$130.**

◆ **ANNUAL CONFERENCE REGISTRATION:**

This year, online registration is available at www.gnjumc.org. Look for the “Annual Conference” box on the home page for the link to the registration system. If you choose that method of registering, please read the information regarding online registration and payment included in this mailing.

If you choose to register by mail and pay by check, all five (5) registration forms are available for download at the conference web site. Not including the registration forms in this packet has allowed us to reduce the mailing costs of prior years. There are registration forms for: Clergy, Laity (Adult), Youth (under age 18/Elected Member),

Visitor (Adult and Youth), and a Child Visitor Registration Form. Take care that you use the appropriate form(s). If you do not have internet access, you may call the conference office and they will be happy to send you a paper registration form.

If you require a hotel room, you must complete the Hotel and Meal Information. Carefully read the related instructions included with this material.

Lay Members: Please forward the Registration Packet to your Alternate Lay Member, if you are unable to attend the Annual Conference.

◆ **TO BE EXCUSED FROM SESSIONS OF THE ANNUAL CONFERENCE:**

It is the duty of every member, lay and clergy, to attend the sessions of the Annual Conference. Anyone who is “unable to attend shall report by letter to the conference secretary, setting forth the reason for the absence” (*The Book of Discipline, 2008, ¶602.8*).

UNLESS YOU HAVE BEEN EXCUSED FROM THE SESSIONS OF THE ANNUAL CONFERENCE, ANYONE WHO REGISTERS AND DOES NOT ATTEND OR UTILIZE HIS/HER ROOM WILL BE CHARGED THE FULL ROOM RATE.

◆ **CHILDCARE:**

Childcare is available on all days of the Annual Conference Sessions at a cost of \$25 per child. Please complete and mail back the Childcare Registration Form available at the Conference web site.

Emergency contact number – Should a conference participant need to be contacted, the Emergency telephone number is (973) 441-3765.

Direct all **questions regarding Registration** to Michael Harriott at conferencesecretary@comcast.net. **Hotel reservation and meal questions** should be directed to Jean McMullan at gnjacreservation@aol.com. **Childcare questions** should be directed to GNJ Conference Office 732-359-1000.

May God bless, inspire, guide and empower us as we work together to make disciples for Jesus Christ.

**ALL REGISTRATION FORMS NEED TO BE COMPLETED IMMEDIATELY,
returned no later than March 30, 2012.**

Note: Personal items left in parked cars attract attention. Please remove all personal items when leaving your car.

**GREATER NEW JERSEY ANNUAL CONFERENCE
2012 REGISTRATION / HOTEL AND MEAL INFORMATION**

Registration Deadline is March 30, 2012

Conference Registration Packets are being distributed during the second week in February. Some conference members may receive their packets earlier in the week than others. **In order to assure that all persons are treated fairly, no forms will be processed until February 21, 2012.**

This year online registration is available. If you choose that method of registering, please read the information regarding online registration and payment included in this mailing.

PLEASE NOTE: This year Annual Conference Registration and Hotel and Meal Information is included on a single-sided form. The forms are available at the Conference Website. All are available for download at the Conference web site. Not including the registration forms in this packet has allowed us to halve the mailing costs of prior years. **Go to www.gnjumc.org, Quick Links, Annual Conference.** Please complete the appropriate form in its entirety. Make sure that all information is printed legibly. Send a check for the total amount due with your form. Incomplete forms or those sent without full payment will be returned to you, which will delay your registration.

All persons planning to be present at the Annual Conference need to be registered. Please complete a separate form for each individual person. **There are five different forms for this year's Annual Conference.** Take care that you use the appropriate form — find the forms at www.gnjumc.org, Quick Links, Annual Conference.

1. Clergy Registration Form
2. Laity Registration Form (Elected Lay Members and At-Large Lay Members)
3. Youth Registration Form (Elected Youth Member)
4. Visitor Registration Form (Adults, including Spouse, NOT Members of Conference)
5. Child Visitor Registration Form (Children/Youth to age 17, Attending with Parent)

Deadlines and Costs – READ CAREFULLY!

Deadlines are set by the hotels. This year's deadline of **March 30, 2012** is a firm deadline. If you register on or before that date, you will receive a **\$15.00 discount** on the registration fee. Hotel accommodations cannot be guaranteed for any registrations post-marked after that date. The hotel releases our rooms after that date, and you cannot expect that you will have a Conference room and/or meals after the deadline. Please mail forms early.

If you register after April 20, 2012, you will need to pay an additional \$15.00 registration fee (total of \$130.00). If you register after that date, you will **NOT** receive a hotel confirmation card in the mail, even if we are able to make a reservation for you.

**IF YOU MISS THE DEADLINE
YOU WILL HAVE TO MAKE YOUR OWN ARRANGEMENTS!**

If you are your Church's Alternate Lay Member to Annual Conference and you are replacing the Lay Member, your hotel and meals costs are covered. If you are the Alternate Lay Member and are attending with your Lay Member, then you are a visitor and will need to

pay the visitor's charges (Visitor Registration Form). If your hotel and meals requests generate additional costs, send a check for the entire additional amount and enclose it with your form. We will not process your registration until we have received full payment.

Room Assignments

All of the outlying hotels are within a 5-10 minute ride to the Convention Center. In order to fulfill our contracts, hotels are assigned on a rotating basis. The hotels will do their best to honor your request for a non-smoking or for a smoking room. Please note that most of our hotels are completely smoke-free. If you have a smoking allergy, it is very important that you write it on the Hotel and Meal Information Form.

If you would like to room with someone, please try to send in your forms together. If both forms are not received within 5 days, a roommate may be assigned to you without notifying you. **No reservations will be made until both your roommate's form is received. It is your responsibility to check with your roommate.**

If you have a problem at Check-in, kindly contact the Registration Team. No room or roommate changes will be handled by the Hotel Front Desk. We will work with the hotel to address your concerns.

Remember to leave a tip for your room cleaner – usually \$1 per person per night.

If you find that you cannot attend the Annual Conference, please notify us immediately. Unless you have been excused from the session of the Annual Conference, anyone who registers and does not attend or utilize his/her room will be charged the full room rate.

Meals

There is one meal plan – REGULAR or VEGETARIAN. The Annual Conference pays for lunches and dinners (breakfasts are on your own). If you have special dietary needs, you must take care of them on your own. When you pick up your packet at conference, it will include your meal identification badge. You must show it to your server in order to receive your meal. Do not tip the meal servers. Gratuities are included in the meal plan.

Special Needs

If you have special medical or handicapped needs, please indicate it/them on the Hotel and Meal Information Form so that we can notify the hotels. If you have problems walking, might we suggest that you request an off-site hotel and take a shuttle bus to the Convention Center entrance.

Confirmation and Check-In Times

Confirmation of your hotel and/or meals will be sent to you approximately three weeks before Conference. Check-in time will be noted on your confirmation card. Because conference begins in the morning, extra time will be allotted on the first night for your check-in.

Conference Registration will be held in the Convention Center starting at 8:00 a.m., Thursday, **May 31, 2012**. Early Registration is Wednesday, May 30 from 4:30 p.m. – 6:00 p.m. At the Registration Station you will receive your packet; and name tag which must be worn at all times. Please bring your Hotel Confirmation postcard with you. This will speed the registration process. This registers your attendance at the session of the An-

nual Conference.

Hotel check-in time is 4:00 pm. Please be aware that your room may not be ready before that time.

If you have questions regarding hotel reservations or meals, please direct them to Jean McMullan at gnjacreservation@aol.com. If you have other questions regarding Annual Conference, please direct them to Michael Harriott at conferencesecretary@comcast.net.

May the Lord truly bless each and every one as we prepare for the 2012 Annual Conference!

Travel Directions to the Valley Forge Center Complex

FROM POINTS NORTH (New York and New Jersey)

Take the New Jersey Turnpike South to the Pennsylvania Turnpike Exit 6 - follow Pennsylvania Turnpike to Exit 326 Valley Forge - keep to right lanes at tollbooth. Take the Valley Forge National Historical Park Exit, first right just past the toll booth – proceed approximately one mile, entrance to the Valley Forge Convention Center Complex is on the right.

FROM POINTS SOUTH (Washington DC, Baltimore and Wilmington)

Follow I-95 North through Wilmington into Pennsylvania. Take I-476 north (exit #7-Plymouth Meeting) to I-76 West (Schuylkill Expressway) following signs for Valley Forge. Take Mall Blvd. exit (last exit before tolls) - bear right at traffic light onto Mall Boulevard, and continue ¼ mile to traffic light (North Gulph Road). Turn right - proceed approximately one mile, entrance to the Valley Forge Convention Center Complex is on the right.

FROM POINTS WEST (Harrisburg and Pittsburgh)

Take the Pennsylvania Turnpike to Exit 326 (Valley Forge) – Take the exit for the Valley Forge National Historical Park (first right just past the toll booth). Proceed approximately one mile, entrance to the Valley Forge Convention Center Complex is on the right.

FROM CENTER CITY PHILADELPHIA

Take I-76 West (Schuylkill Expressway) following signs for Valley Forge (about 18 miles from Center City). Take the Mall Blvd. exit (last exit before tolls) Bear right at traffic light onto Mall Boulevard, and continue ¼ mile to traffic light (North Gulph Road). Turn right and proceed approximately one mile. Entrance to the Valley Forge Convention Center Complex is on the right.

FROM PHILADELPHIA INTERNATIONAL AIRPORT

Take I-95 South to I-476 North (Plymouth Meeting) to I-76 West (Schuylkill Expressway) following signs for Valley Forge. Take the Mall Blvd. exit (last exit before tolls) Bear right at traffic light onto Mall Boulevard, and continue ¼ mile to traffic light (North Gulph Road). Turn right and proceed approximately one mile. Entrance to the Valley Forge Convention Center Complex is on the right.

Radisson Valley Forge
1160 First Avenue
King of Prussia, PA 19406
610.337.1200
610.768.0183 (fax)

Valley Forge Convention Center
1200 First Avenue
King of Prussia, PA 19406
610.337.2000
610.992.2884 (fax)

Valley Forge Scanticon Hotel
1210 First Avenue
King of Prussia, PA 19406
610.265.1500
610.992.2829 (fax)

GREATER NEW JERSEY ANNUAL CONFERENCE SESSIONS AGENDA 2012

"Making Disciples for the Transformation of the World:
Building the Church through our Service & Witness – Developing Leaders

WEDNESDAY, MAY 30, 2012

Pre-Conference Registration, Meetings and Set Up

6:00pm Extension Ministry Dinner with the Bishop

THURSDAY, MAY 31, 2012

8-10:00am Registration

9:45am Gathering Music

**10:00am Tribute Service of Remembrance and Holy Communion
*Offering for District Superintendents' Sustentation Fund***

**11:30am Opening Session and Organization of the Annual Conference
Greetings/Welcome of Special Guests
Establish bar of the conference
Rules of Order: Changes/Amendments**

12:15pm Announcements/Grace

12:30pm Lunch (Tribute Luncheon for families /lunch for choir, other gatherings)

1:15pm Clergy Session

Laity Session

2:45pm Gathering Music

3:00pm Plenary /Corporate Session (Order of the Day)

Election of Corporate Officers

Election of Conference Treasurer

Election of Conference Chancellors

Election of Conference Trustees

Trustee Enabling resolutions

Nominations Report: Conference leadership,

Centenary Fund Managers, Pennington School Trustees,

United Methodist Homes Trustees, United Methodist Foundation Trustees,

& Camps, Conferences, and Retreats Board

Other Corporate Business

3:40pm Awards and Scholarships

Christian Unity Award

Denman Award

Harry Seese Scholarship Presentation

4:00pm Conference Preacher & Teacher Bishop J. Michael Lowry

5:20pm Announcements/Grace and Dismissal for Hotel Check-in

6:00pm Dinner

7:00pm Gathering Music & Prayer

7:15pm Episcopal Evening and Celebration of Appointments

Offering for Northeastern Jurisdiction Mission of Peace

10:00 pm Late Night Taize Worship Service

FRIDAY, JUNE 1, 2012

- 6:30am** **Communion-Order of St. Luke**
7:00am **Breakfast (by prior reservation)**
7:15 am **Bible Study by Dr. Joy Moore**
- 8:45am** **Gathering Music and Prayer**
9:00am **Conference Preacher & Teacher Bishop J. Michael Lowry**
10:20am **Report of the Board of Ordained Ministry**
10:40am **Conference Finance and Administrative Report and Budget**
11:30am **Presentation from the Delegation to General Conference/Jurisdictional Conference**
 Episcopal Nomination(s)/Presentation re: Nomination of Jurisdictional Pool
- 12:10pm** **Announcements/Grace**
12:15pm **Lunch**
- 1:05pm** **Gathering Music and Prayer**
1:15pm **Plenary**
2:45pm **Celebration of Ministry: Preacher Bishop Jong Hoon Kim,**
 Asking of the Historic Questions, Recognition of Retirees, Passing of the Mantle, Golden
 Circle Recognition, Recognition of Deaconesses, Recognition of those in Extension Ministry,
 and Commissioning of Probationary Members
 Offering for North Katanga/Congo Annual Conference Partner
- 3:45pm** **Plenary**
 District Superintendent's Report
 Lay Leader Report
- 5:30pm** **Announcements/Grace**
5:35pm **Dinner**
7:00pm **Processional Forms In Convention Center Lobby**
7:30pm **Service of Ordination**
 Offering for Central Conference Pension Initiative
- 10:00 pm** **Late Night Taize Worship Service**

SATURDAY, JUNE 2, 2012

- 6:30am** **Communion-Order of St. Luke**
7:00am **Breakfast (by prior reservation)**
7:15am **Bible Study by Dr. Joy Moore**
8:30am **Hotel Room Check-Out (Before 11:00am)**
- 9:00am** **Gathering Music and Prayer**
9:15am **Plenary & Resolutions**
12:00am **Adoption of Items on the Consent Calendar**
12:10pm **Announcements/Grace**
12:15pm **Lunch**
- 1:15pm** **Gathering Music**
1:30pm **Plenary/Reports**
4:15pm **Session Team Report**
4:30pm **Service of Sending Forth/Adjournment**